



OUTREACH ANNOUNCEMENT

***USDA Forest Service
Ashley National Forest
Supervisors Office***



The Ashley National Forest, Supervisor's Office will soon be filling a Support Services Specialist position, GS-0342-6/7 (PFT), with a Duty Station located in Vernal, Utah. If you are interested in being considered for this opportunity please complete the attached form and return to Karen Kieborz kkieborz@fs.fed.us. This notification is being circulated to inform prospective applicants of the upcoming vacancy:

Position: Support Services Specialist, GS-0342-6/7

Locations: Ashley National Forest, Supervisor's Office

Duty Station: Vernal, Utah

Deadline: May 22, 2015

Job Duties:

The Support Services Specialist (SSS) reports to the Program Support Specialist. The SSS provides advice, counsel, and/or instruction to staff members on both work and administrative matters. Plans, directs and coordinates a variety of office service programs that principally support office functions. Services that the SSS will oversee include (but are not limited to) correspondence data base, communications, procurement of administrative supplies and equipment, printing, reproduction, property management, space management, records management, mail service, front desk operations, quarters and office equipment maintenance. The SSS may serve as the Contracting Officer's Representative for lease and janitorial contracts. The SSS will provide informal feedback and evaluate employee performance.

The SSS will provide oversight and coordinate cost pool accounts with the budget officer to provide information, monitor budgets, and submit requests or changes.

The SSS will make interpretations, decisions, and provide advice to the district and supervisor's office staff in applying laws, regulations, directives and policies to the solution of a wide variety of administrative problems dealing with acquisitions, payroll, human resources, volunteer resources, partnerships, etc.

About the vacancy:

Those individuals who respond either by email, US postal mail or fax will be contacted when the vacancy announcement is available in <http://www.USAJobs.com>. An account, profile, and resume may be completed prior to the vacancy announcement. When applying for this job be sure to indicate Vernal, *Utah* in your choice of locations on your application.

The Region:

The Intermountain Region (R4), with offices located in Ogden Utah provides administrative oversight and support to thirteen National Forests and one National Grassland in [Utah](#), [Nevada](#), eastern [California](#) western [Wyoming](#), and southern and central [Idaho](#) and covers 31,816,792 acres in the National Forest Systems. There are approximately 2200 permanent employees in Region 4.

The Ashley National Forest

<http://www.fs.fed.us/r4/ashley/>

The Ashley National Forest encompasses about a million and a half acres in northeastern Utah and southwestern Wyoming. The Forest lies in three geographical areas: the east-west range of the Uinta Mountains, the Green River Basin, and the Tavaputs Plateau. Elevations range from 6,000 feet to 13,528 feet.

Steep canyons, high mountain peaks, glaciated basins, large open meadows, and desert badlands produce a rich diversity of vegetation and wildlife. The grasses and shrubs of the high mountain desert are replaced by pinyon and juniper as the elevation rises. In mid-elevation areas, aspen dominates and becomes mixed with conifer. Higher up, the vegetation changes to conifer forest composed of ponderosa pine, lodgepole pine, fir, and spruce. Wildlife is abundant. Larger species include black bear, mountain lion, moose, elk, mule deer, pronghorn, mountain goats, and bighorn sheep.

Neighboring lands include the Uinta and Ouray Indian Reservation to the south, the Uinta-Wasatch-Cache National Forest to the west and north, and a mixture of Bureau of Land Management, State of Utah, and private lands to the east and southeast. Compared with other National Forests, relatively few small tracts of private land lie within the Ashley's boundary.

The High Uintas Wilderness, established by Congress in 1984, comprises nearly one-half million acres in the Uinta-Wasatch-Cache and Ashley National Forests. Within the wilderness, elevations range from 8,000 feet to 13,582 feet at the top of Kings Peak, the highest mountain in Utah. The Uinta Mountain range runs east to west, from the Wasatch Mountains into Colorado. Pre-Cambrian rock formed from sediments laid down 600 million years ago makes up the core of the range. Glacial activity carved deep canyons and left a spectacular landscape of rolling, treeless peaks and stratified ridges interspersed with broad meadows and numerous lakes.

The Flaming Gorge National Recreation Area lies in the northeast part of the Forest. Flaming Gorge Reservoir extends almost 90 miles into Wyoming, and offers outstanding fishing and boating opportunities. Record-breaking German brown trout and large lake and rainbow trout have been taken from its waters. The Flaming Gorge National Recreation Area has three marinas and many campgrounds, some of which are open year-round.

The Green River below Flaming Gorge Dam is a world-famous blue-ribbon trout stream. The Little Hole National Recreation Trail parallels the river 7.3 miles from the

Dam to the Little Hole Recreation Complex.

About Vernal, Utah

Vernal is situated in northeast Utah south of Flaming Gorge National Recreation Area and west of Dinosaur National Monument, and is the county seat of Uintah County. Vernal has a population of approximately 10,000 people. When combined with the residents of surrounding communities, the population of the Ashley Valley is approximately 15,000. Vernal is 180 miles east of Salt Lake City and 300 miles west of Denver.

<http://www.vernalchamber.com/>

<http://www.city-data.com/city/Vernal-Utah.html>

Climate

Vernal sits at approximately 5,300 feet above sea level. Vernal enjoys four beautiful temperate seasons; the climate is semi-arid with low humidity. Annual precipitation averages 15-20", mostly in the form of winter snow and spring/fall rain. Winter temperatures usually hover in the 20s-30s during the day, but will occasionally drop to sub-zero. Mid-summer temperatures can reach 100 degrees, but generally average in the low-mid 90s, dipping into the 50s at night.

Schools

Vernal has six elementary schools, one middle school, one junior high, one high school, and a private Christian school. The Uintah District Learning Center provides education opportunities for children with special needs. Child day-care centers and preschools are also available.

Utah State University-Uintah Basin (with branch campuses in Vernal and Roosevelt) employs about 25 resident faculty and offers 2 Associates Degrees, 23 Bachelor's Degrees, 12 Masters Degrees, and 1 doctorate degree. Uintah Basin Applied Technology College offers Certificates of Competency for technical entry-level work.

Health Care

The Ashley Valley Regional Medical Center is a 39-bed acute care facility with an emergency room and trauma care facility with 34 affiliated physicians. Specialties include family practice, internal medicine, pediatrics, radiology, pathology, orthopedics, ENT, general surgery, urology, OB/GYN, podiatry, ophthalmology and psychiatry. Physicians from Salt Lake City also provide specialized, part-time services in the area. Major hospitals are located in Salt Lake City and Provo. The community also has several dentists, two optometrists, and five chiropractors. A variety of mental health professionals have practices in the community.

For extended medical care, Uintah Care Center is a 50-bed nursing home, with additional facilities to provide outpatient care on a daily basis.

Three veterinary clinics provide care for both large and small animals.

Housing

The average apartment rental in Vernal is currently \$700.00 to \$900.00 a month. Rental homes are readily available.

Economic Base

Oil and gas exploration and production, along with oil shale, tar sands, gilsonite, and phosphate, are the major components of the local economy. Tourism is also a growing industry. Several government offices are located in Vernal and include the Forest Service, Bureau of Land Management, National Park Service, U.S. Fish and Wildlife Service, Farmers Home Administration, Natural Resources Conservation Service, Bureau of Indian Affairs, and city, county, and state offices.

Recreation Opportunities

Vernal has parks, movie theaters, and an 18-hole golf course, tennis courts, baseball and softball fields. In addition, the Uintah Community Center offers an array of recreational opportunities for all ages including indoor lap pool, indoor leisure pool with slides and water toys, a climbing wall, two full-size gyms, indoor running track, cardio balcony, an aerobic dance area, a strength area, on-site child care, three party rooms, classrooms, a public meeting area, and conference rooms.

Basketball, volleyball, and baseball leagues are available for adults. Locally sponsored children's activities include Little League football, baseball, basketball, soccer, wrestling and a swim team. Several dance schools instructing ballet, jazz, clogging, and tap as well as gymnastic classes for children are also available. The Uintah Recreation District also sponsors several "fun runs" and a triathlon (the Dino-Tri) each year.

Several nearby rivers and lakes offer excellent fishing and boating opportunities, and white-water raft trips are available through local guides. Mountain biking is a popular activity and there is a growing network of biking trails on public lands. Cross-country skiing, snowmobiling and ice fishing are popular winter sports.

Civic and Service Organizations

Active community and service clubs in Vernal include the Vernal Area Chamber of Commerce, Lions, Elks, Toastmasters, Rotary, Boy Scouts, 4-H, Masonic Lodge, Search and Rescue, Cultural Arts, and American Legion, to name a few. The Utah Field House of Natural History is a state park facility located in downtown Vernal, and is a popular destination for tourists and area residents alike. The Golden Age Senior Center provides activities, luncheons, transportation, and dances for area senior citizens. A new, 30,000 square foot county library was recently completed and features a children's library, teen library, community room, public use computers and Wi-Fi, group study rooms, a library classroom, and a reading area with a fireplace, study tables, and comfortable chairs.

Churches

A wide range of religious services are available in the area.

Cultural Events

Several cultural events occur throughout the year, including the annual Outlaw Trail Festival, Festival of the Arts, Uintah County Fair, Dinosaur Roundup Rodeo, Dinosaur Days, Dino-Soar Hot Air Balloon Festival, a fall story-telling festival, and the annual Christmas Fair. The Uintah Arts Council sponsors several musical and other cultural events. Vernal also hosts a small Farmer's Market every Saturday from July through September. In addition to fresh fruit and other produce, a variety of crafts, locally produced meats, and artwork is offered for sale.

For further information, applicants are encouraged to call or email Karen Kieborz, Program Support Specialist at 435-781-5136. **If you are interested in this position, please fill out the Outreach Response form and mail, or email, along with a Resume, by May 22, 2015 to Karen Kieborz at kkieborz@fs.fed.us .**

Support Services Specialist, GS-0342-06/07

Ashley National Forest

SUPERVISORS OFFICE

355 N. Vernal Ave

Vernal, UT 84078

435-781-5142 (fax)

Please return this form and a copy of your resume by May 22, 2015 to:

Karen Kieborz: kkieborz@fs.fed.us

Name: _____

Email Address: _____

Phone Number: _____ Work, Home or Mobile?

Employer: FS Unit _____ Other _____

Location _____

_____ Tour: Permanent _____ Temporary _____ Student/Intern _____ Contractor _____

Other _____

Current Position Title: _____

Series/grade if Federal Employee: _____

How did you hear about this position? _____

Agency Contact _____ Other: _____

If not a current permanent employee, are you eligible to be hired under any of the following special authorities?

_____ Schedule A (Person with Disabilities)

_____ Veterans Readjustment

_____ Veterans w/30% Compensable Disability

_____ Veterans Employment Opportunities Act Of 1998

_____ Former Peace Corps Volunteer

_____ Pathways Program (Students and Recent Graduates)

_____ Other: _____